

FILE MANAGEMENT EXAMPLES – COMPANY LEVEL

- ⊕ APPLICATIONS (C:)
- ⊖ EFILES CENTER (D:)
 - ⊖ _0 CAD Professionals Company
 - ⊖ _1 Company Projects
 - ⊕ _Generic Project ToolKit
 - ⊕ P2008-011 Elcon Inc
 - ⊕ P2009-016 MBTC
 - ⊕ P2010-003 CCC
 - ⊕ P2010-006 SDCR
 - ⊕ P2010-007 Gulf Tellez
 - ⊕ P2010-008 ADM
 - ⊕ P2010-010 RFI
 - ⊖ P2011-001 R&M
 - ⊕ zCHECKED OUT
 - ⊖ _2 Company Projects archives
 - ⊕ 1997
 - ⊕ 1999
 - ⊕ 2000
 - ⊕ 2001
 - ⊕ 2002
 - ⊕ 2003
 - ⊕ 2005
 - ⊕ 2006
 - ⊕ 2007
 - ⊕ 2008
 - ⊕ 2009
 - ⊖ 2010
 - ⊕ P2009-016 MBTC House Photos
 - ⊕ P2010-001 ATP R2011
 - ⊖ P2010-002 GRAF 1031 T1
 - ⊕ P2010-004 Gezik Enterprises
 - ⊕ P2010-005 Frankfort Tobacco
 - ⊖ P2010-009 GRAF 1031 T1
 - ⊕ P2010-011 Arizona FirePlace
 - ⊖ 3 Company Projects Pending

- ⊕ APPLICATIONS (C:)
- ⊖ EFILES CENTER (D:)
 - ⊖ _0 CAD Professionals Company
 - ⊖ _1 Company Projects
 - ⊕ _Generic Project ToolKit
 - ⊕ P2008-011 Elcon Inc
 - ⊖ P2009-016 MBTC
 - ⊕ 1.0 Project Administration
 - ⊕ 2.0 Outside Consultants
 - ⊕ 3.0 Project Drawings
 - ⊕ 4.0 Coorespondence
 - ⊕ 5.0 Miscellaneous
 - ⊕ P2010-003 CCC
 - ⊖ P2010-006 SDCR
 - ⊕ 1.0 Project Administration
 - ⊕ 2.0 Outside Consultants
 - ⊕ 3.0 Project Drawings
 - ⊕ 4.0 Coorespondence
 - ⊖ 5.0 Miscellaneous
 - ⊕ P2010-007 Gulf Tellez
 - ⊖ P2010-008 ADM
 - ⊕ _0 ADM Web Site
 - ⊕ _Standards & Symbol Library
 - ⊕ 1.0 Project Administration
 - ⊕ 2.0 Outside Consultants
 - ⊕ 3.0 Project Drawing Records
 - ⊕ 4.0 Original Drawings
 - ⊕ 5.0 Coorespondence
 - ⊖ 6.0 Miscellaneous
 - ⊖ autoscript dwgs